



REPUBLIC OF TÜRKİYE
YAŞAR UNIVERSITY
**PRINCIPLES OF THE TUITION FEE PAYMENT FOR ASSOCIATE,
UNDERGRADUATE AND GRADUATE EDUCATION**

PART ONE

Purpose and Scope

ARTICLE 1- (1) The aim of this practice principle is to regulate the procedures and principles regarding the payment of the tuition fee of associate, undergraduate and graduate students of Yaşar University.

PART TWO

Tuition Fee Payment of Associate and Undergraduate Students

Determining the Tuition Fee

ARTICLE 2- (1) The Board of Trustees shall determine the annual tuition fee of associate, undergraduate and graduate programs in the university with effect from the next academic year.

First Registration

ARTICLE 3- (1) Students who register at the university for the first time are obliged to pay half of the annual tuition fee during the first registration.

(2) The tuition fee of the students who are granted a scholarship or discount shall be received by considering their situation.

(3) Students who have studied in the preparatory class for one semester and become eligible to start their departments in the spring semester by succeeding in the fall semester proficiency exam shall register for their courses by paying the tuition fee in the spring semester.

Reregistration

ARTICLE 4- (1) Students are responsible for paying the tuition fee within the registration period announced in the academic calendar.

(2) Students shall pay the tuition fee per semester determined for that year irrespective of the credits of the courses they are required to take for four years in undergraduate programs and for two years in the associate programs.

(3) The tuition fee set for the complete graduate programs shall be paid in the first two semesters in two equal halves.

(4) Students who are not able to accomplish their associate or undergraduate education within the period specified in the second sub-paragraph shall pay a tuition fee per credit. The tuition fee shall be received from the students who are granted a scholarship or discount considering their situation. This fee shall not exceed the tuition fee per semester.

(5) Students who take courses with a total of 20 credits or less in both semesters within the (ordinary) period of their study at associate or undergraduate education as specified in the second sub-paragraph shall pay a fee per credits. The tuition fee shall be received from the students who are granted a scholarship or discount considering their situation. This fee shall not exceed the tuition fee per semester. Students shall pay the whole amount of the tuition fee per semester if they take courses with a total of 21 credits or more.

PART THREE

Special Conditions Regarding Associate and Undergraduate Students

Semester Leave of Absence

ARTICLE 5- (1) After the first registration at the university, the fee paid by the student shall be deducted from the following semester provided that they request a semester leave before the

courses start and this request is approved.

(2) When students who continue their education take a semester leave, the semester fee shall not be charged for these periods. If the fee has already been paid, it shall not be refunded but be deducted from the following semester.

(3) Scholarships / discounts shall not apply to the tuition fees of the courses in which students are enrolled as part of the summer school. **(added with the approval of the Rector's Office on 29.06.2022.)**

Exchange programs

ARTICLE 6- (1) Students who are accepted to Exchange or Erasmus Programs are obliged to pay their semester fees during course registration. Otherwise, the permission granted shall be considered invalid and the courses taken shall not be adjusted.

Internship course tuition fee

ARTICLE 7- (1) Students who exceed the usual period of study and only have the internship course left for graduation shall pay a course fee of 1 credit for this course.

Two course exam tuition fee

ARTICLE 8- (1) No fee shall be charged for the first exams of the two course exams, but a fee determined by the Board of Trustees shall be charged for the second and following two course exam rights.

Special student tuition fee

ARTICLE 9- (1) Private students shall pay a fee per credit. This fee shall not be deducted from the tuition fee when the student is eligible and registered.

PART FOUR

Tuition Fee Payment of Graduate Students

Tuition fee

ARTICLE 10- (1) The student who will enroll in the university for the first time is obliged to pay half of the complete tuition fee determined during the first registration.

(2) The tuition fee of the students who are granted a scholarship or discount shall be received by considering their situation.

(3) A student who has to study in the preparatory class is obliged to pay the preparatory class tuition fee set for graduate students for that academic year even though they have been awarded a scholarship.

(4) Students who are studying in the scientific preparation program shall not pay additional fees for the courses they have taken.

(5) In thesis programs, students who lose their scholarship shall pay the course fee for the updated 8 ECTS credits for the "Thesis or Graduation Project". **(added with the approval of the Rector's Office on 29.06.2022.)**

Tuition fee of those who lose the right to a scholarship

ARTICLE 11- (1) The student who has lost the right to a scholarship shall pay the tuition fee per credit determined by the Board of Trustees for the academic year to be registered. This fee shall not exceed the complete fee in the student's first year of enrollment.

Semester Leave of Absence

ARTICLE 12- (1) After the first registration at the university, the fee paid by the student shall be deducted from the following semester provided that they request a semester leave before the courses start and this request is approved.

(2) When students who continue their education are given a semester leave, the semester fee shall not be charged for these periods. If the fee has already been charged, it shall not be refunded but be deducted from the following semester.

Tuition fee in case of lateral transfer or academic amnesty

ARTICLE 13- (1) Students who enroll within the scope of the lateral transfer or academic amnesty law shall pay a fee per credit, provided that they do not exceed the complete program fee in the year they transfer laterally.

(2) In case of transfer between thesis and non-thesis programs, students shall not pay the tuition fee in the program they transfer to if they have paid the complete fee in the program where they have been first enrolled. Although students have paid one-semester tuition fee of the complete fee in the previous program, they are obliged to pay the rest of the complete fee in the program they transfer to during the first registration in the new program in case of transfer between programs. **(added with the approval of the Rector's Office on 29.06.2022.)**

Registration of a former student as a new student

ARTICLE 14- (1) Students who gains the right to re-enroll in the same program after they are discharged due to exceeding the maximum period of study shall pay a tuition fee per credit for the remaining courses after adjustment provided that it does not exceed the complete fee in the year they have just registered.

PART FIVE

Special Cases Regarding Graduate Students

ARTICLE 15 - (1) Special students are not eligible to apply for scholarships. When special students are accepted to graduate programs, the fee they have paid while they were a special student shall be deducted from the program fee.

(2) Students who want to take courses at Yaşar University within the scope of Erasmus and similar Student Exchange Programs and who are from the universities within the Izmir Universities Platform shall not pay the course credit fee.

(3) Special provisions may be made on the tuition fee with the approval of the Board of Trustees by signing protocols with public or private institutions and organizations.

(4) Those who are employed at the university as research assistants shall benefit from a full scholarship, regardless of the conditions required in this article. The first installment they deposited shall be refunded for those who transfer to the status of research assistant within the same semester after they have been registered as students. Those who transfer to the status of research assistant in the second or following semesters shall not be refunded the tuition fee for the previous semesters.

(5) Achievement scholarship is a scholarship for graduate education-training. Students who are granted achievement scholarship shall only benefit from only one scholarship or discount at most in addition to this scholarship **(added with the approval of the Rector's Office on 29.07.2022.)**

(6) On the other hand, students who are not granted an achievement scholarship shall benefit from a maximum of two combined scholarships / discounts with the highest rate in total. **(added with the approval of the Rector's Office on 29.06.2022.)**

(7) The total amount of scholarships and discounts shall not exceed 100% in any case. **(added with the approval of the Rector's Office on 29.06.2022.)**

PART SIX

Discount on Tuition Fees

Family discount

ARTICLE 16- (1) A 15% discount shall be made from the tuition fee of the spouse, child and brother of the student studying in the university, including all programs in the university. If the people in this scope register at the same time, the discount in question shall be made for the one who is supposed to pay the highest fee.

(2) If one of the family members is not registered, the discount shall be removed.

(3) If one of the family members is studying in the “Special Student” status, this discount shall not apply.

(4) If one of the enrolled students is a “leap year” student, the family discount shall be made for the student in regular student status.

Personnel discount

ARTICLE 17- (1) The following persons shall receive a 25% discount on their tuition fees:

a) those who are working in Yaşar Holding Corporation and its affiliate companies on a full-time basis or equivalent; those who leave their jobs in good terms after working in the aforesaid

institutions for at least for 15 years; the staff retired from the same institutions, as well as their spouse and children,

b) those who work at Yaşar University on a full-time basis; those who leave their jobs in good terms after working in the university at least for 10 years; the staff retired from the university, as well as their spouse and children.

(2) The renewal of the employment certificate of the full-time workers is a requirement for the sustainment of this discount.

Dealer discount

ARTICLE 18- (1) Immediate family (one's self, spouse or kids) of the retail and wholesale dealers and distributors contracted with Yaşar Company shall receive a 25% discount on their tuition fees regarding the relevant year in their associate or undergraduate programs on the condition that it is certified by the authorities of the relevant corporation affiliated to Yaşar Company.

Application requirements

ARTICLE 19- (1) The interested party is required to request for a discount and submit the necessary documents attached to the request letter in full in order to benefit from the family discount, personnel discount and dealer discount. Requests after the add-drop week shall not be taken into consideration for the current semester. However, they shall be discounted in the next academic semester right after the request date.

(2) These discounts shall not apply retrospectively.

Duration of implementation

ARTICLE 20- (1) The discount on the tuition shall be implemented together with the scholarships or in itself. Scholarship and discount rates are added together and shall be deducted from the tuition. This discount shall apply for the standard period of study for the program in which the student is enrolled (3 semesters for non-thesis programs, 6 semesters for thesis programs, 12 semesters for doctoral programs). **(Amended with the approval of the Rector's Office on 29.06.2022.)**

PART SEVEN Tuition Refunds

Semester Leave of Absence

ARTICLE 21-(1) The student who takes a semester leave shall not be charged any fee for that period. If the fee has already been charged, it shall not be refunded, but deducted from the next semester.

(2) The tuition shall not be refunded to the student who has been disenrolled during or following the semester in which the leave of absence is taken.

Failure to register for a course

ARTICLE 22- (1) The tuition shall be refunded to the student who has not registered for the course despite having paid the tuition fee partially or completely within or outside the term. The tuition shall be refunded after the add-drop week at the earliest.

Fee refund after the first registration

ARTICLE 23- (1) If a newly registered student wants to leave the University from the date of enrollment until the end of the first academic year, they are required to pay the tuition fee they are obliged to for the relevant semester and the tuition fee paid shall not be refunded. **(Amended with the approval of the Rector's Office on 29.06.2022.)**

Fee refund in case of lateral transfer

ARTICLE 24- (1) The tuition fee shall be refunded to the students who are accepted to our University through lateral transfer and who are disenrolled due to the course adjustment problem until the end of the add-drop period at the latest.

(2) The tuition fee shall be refunded to the students who have completed the registration process by paying the tuition within the course registration period, but are enrolled in another university through lateral transfer.

Fee refund in case of disciplinary punishment

ARTICLE 25- (1) A student who is dismissed due to a disciplinary action shall not be refunded

the tuition fee.

(2) The fee deposited by the student who has received a disciplinary punishment other than dismissal within the term of punishment shall be regarded as the semester fee and shall not be refunded.

PART EIGHT

Miscellaneous and Final Provisions

Legal clauses

ARTICLE 26- (1) The instructions given by the Rector's Office shall apply in cases about which there is not any provision in this principle.

Repealed article

ARTICLE 27- (1) Article 12 and Article 22 of the “Principles of The Tuition Fee Payment for Associate, Undergraduate and Graduate Education” approved by the Rector's Office on 17.06.2019 have been repealed by the approval of the Rector's Office on 29.06.2022.

Enforcement

ARTICLE 28- (1) This principle shall be effective on the date of approval by the Rector of Yaşar University.

Execution

ARTICLE 29- (1) The provisions of this principle shall be executed by the Rector of Yaşar University.

Approved by the Rector's Office on 29.07.2022.